

**EMERGENCY APPROVAL to PROCEED**

*This form is to be executed by FVP and filed in the project file*

Date: \_\_\_\_\_  
PM Name: \_\_\_\_\_  
Project AIM Number: \_\_\_\_\_  
Name of Project: \_\_\_\_\_  
Dollar Value of Contract: \_\_\_\_\_  
Contractor or Consultant Name: \_\_\_\_\_  
Customer Name + Department: \_\_\_\_\_

Explanation for Urgency:

Approved to Proceed (VP Facilities): \_\_\_\_\_

Current COI is on file for this vendor  
(Contracting Officer): \_\_\_\_\_