

Project #: _____
Project Name: _____

TASK ORDER CHECKLIST (to be submitted with Task Order in Image Now)

Please confirm that all the items listed below have been completed *by initialing below* and submitting with Task Order as cover page:

	Exhibit B executed & attached
	Schedule A - Every page labeled with correct heading
	Schedule A – All costs on estimate summary sheets match attached subcontractor analysis sheets.
	Schedule A - Notation on subcontractor analysis sheet indicates subcontractor selection and justification.
	Schedule A - Submittal Log attached.
	Schedule A – Construction Schedule Attached
	Schedule A - Current Drawing Log Attached
	Statement of Constructability and Qualifications signed and attached.
	Payment & Performance bonds attached, if required

NOTES:

General Contractor Name: _____
 Responsible Party Name: _____

Signature & Date: _____

Construction Manager Name: _____

Signature & Date: _____