GT Building Managers and Event Coordinators

We request that there be minimal waivers granted this fiscal year.
The area used must be properly cleaned, sanitized, and disinfected following each use.

Payments
Acceptable payment methods are work-tag numbers, check, money order, or cashier's check.
No cash or credit card payments accepted.
When making check payments: The scribe and signer must have a GT email account and current GT badge.

CURRENT CUSTODIAL COST STRUCTURE THROUGH JUNE 30, 2024
Facilities custodial fees are currently $ 48.24 per hour

Facilities TRASH CAN RENTAL fees are (up to 5 units) $48.24 per batch for up to 3 days.

The minimum charge of 4 hours for custodial services is $192.96 for every 4 classrooms or every 3 auditoriums.

For most reservations made after 3:00 pm, a custodial fee quote may not be sent until after 8:30 am the next day.
Acceptable forms of payment are People Soft numbers, cashier's checks, money orders and personal checks from GT requesters.
The fee is for the cleaning of the reserved rooms, the cleaning of the area restrooms and hall.

You can request a pre-clean and or a post-clean for a minimum of 4 hours before and/or after an event. Service may also be requested for the full span of the event per hour plus clean-up following the event.

To ensure that rooms and/or atriums are ready for the next event or class:

==Events that end after 8pm Monday - Friday or are held on a weekend may require custodial fees.==
==If fees are required, you will be contacted by someone from Building Services==

"MOST BUILDINGS HAVE A MANDENTORY POLICY FOR WEEKEND USE THAT INCLUDES CUSTODIAL REQUIREMENTS."

Keep in mind, the price increases as the quantities or size of rooms increases.
All questions should be directed to the [building services email address](#)
or our webpage: https://facilities.gatech.edu/custodial