

Inside Facilities

January - April 2020



Puzzling Times in 2020

Early in 2020 puzzles began to appear in various departments throughout Facilities Management. Staff would take a few minutes to place a piece or two and chat with a coworker and then get back to work. By mid-March, COVID-19 dramatically changed our work environment with non-closure emergency leave and then shelter-in-place orders. Some are working from home, others are working staggered or split shifts, while a few remain business as usual. Puzzles have now appeared at many homes as an easy way to stay busy during off hours.

Because of this altered work environment, our 2020 January-April newsletter comes to you digitally for the first time. Please leaf through the pages as you normally would. We understand these are challenging times, but our task remains the same - to celebrate the staff of Facilities Management who work hard to keep the campus operational and moving forward.

In this issue you will find a large amount of praise and appreciation, recent promotions and new faces, the latest awards, and recent updates on campus engagement, collaboration and construction. Also included is information and resources related to COVID-19 available to all employees.

Working together through this challenge will reveal strengths and capabilities within Facilities Management that we didn't know existed. Stay flexible, stay informed and stay healthy!

Our Values:
Integrity
Respect
Community
Accountability
Adaptability

► HR CORNER

A huge round of applause is in order for our Facilities Management frontline heroes who have demonstrated the highest levels of dedication and professionalism during this time of crisis. Whether keeping the power on, maintaining a safe pedestrian environment, fogging and sterilizing the campus, addressing emergency plumbing and electrical occurrences, or maintaining trash and recyclable protocols, you have brought your A-Game and it has not gone unnoticed!

You have accomplished these tasks selflessly. Many of you are working in rotation and reduced shifts. We appreciate your dedication to FM and Georgia Tech. (cont. on page 9.)



► AROUND CAMPUS Facilities...



Photos courtesy of Jeff Wiley and Cathy Brim

Praise and Appreciation

Thank you to these dedicated team members for going above and beyond to support our campus.

- “All Area Maintenance Managers and their teams are continuing to respond to emergency calls even during low campus occupancy. Hats off to the teams for stepping up and keeping things running while doing it six feet away from their coworkers.” - Ben Mason, Asst. VP (interim), O&M
- “Chikaya Bolton (HR Rep) and Cheryl Kelley (Asst. to the VP/HR Rep) have been doing their best to assist employees and managers through email and over the phone, to work through pay issues, assisting with submitting ServiceNow Tickets, helping managers navigate the new time keeping system, training provisional initiators on how to submit requests, and helping with reporting relationship issues since going live with OneUSG Connect. All while trying to learn and navigate the new systems themselves.” - Derrick Morse, Human Resource Business Partner
- “Thank you Tommy Little, (Assoc. Dir. Building Services), Willa Chatman, (Operations Manager, Building Services), Daniel Desaussure, (Operations Manager, Building Services), Courtney Stinson (Custodial Supervisor II), Cedric Lee (Custodian III) for making the Kelly Fox visit to our building very successful! This was a difficult challenge because we had over 1000 swimmers plus over 4000 spectators in our building and it put a tremendous strain on getting the building ready for a visit, but it was a resounding success!!! Many thanks from our staff and myself.” – Rod Bolden, Operations Manager, Campus Recreation
- “The Kendeda Building is on schedule for Living Building certification. We hope to complete our 12 month certification period by December 2020. Currently, the building is exceeding all projected performance levels, even before the shut down. Dexter Harper (A/C Mechanic II) has gone above and beyond learning all he can about the Living Building Challenge performance requirements. The building is very sophisticated and I am very impressed with his progress.”- Marlon Ellis, Area 6 Manager
- “I wanted to write to tell you that I was impressed with Jack Cothren (Electrician I), who helped to manage the switchgear maintenance project in Cherry Emerson. This was a tough job because of all of the freezers, incubators, etc. in the building. Jack was there throughout, worked very well with Brent Minter (Facilities Manager Sr), and was highly responsive to my questions when I did a walk through unannounced. I’m glad he works at GT. Doug Moore (A/C Mechanic III) and Keino King (A/C Mechanic III) did an excellent job as well in Physics in making sure that all of the equipment was up and running after the power was restored.” - J.T. Streelman, Professor & Chair, School of Biological Sciences, Petit Institute for Bioengineering and BioScience.
- “The Georgia Tech Whistle was an incredible addition to the midtown Atlanta cheer for healthcare workers. We really appreciate you and others, Jessica Rose (Assoc. Dir. Analytics & Communications) and Gerald Benjamin (Holland Plant Manager) and the rest of the plant operations team, to help bring some positive energy to the situation.” - Blake Reeves, Georgia Tech graduate

Praise and Appreciation (cont.)

- “I want to acknowledge D&C team members Maria del Mar Ceballos (VPDC BIM Manager), Elvia Lam (Architect II) and Jerry Young (Landscape Project Manager) for their work in assembling the Eco-Commons poster for the virtual Earth Day presentation. Jason Gregory (Sr. Planner CPSM) collaborated with us to produce the 3D images of the Eco-Commons. A true Yogi process.” - Gary Jelin, Interim AVP, Design & Construction
- “I would like to show great appreciation and gratitude for Albert Williams (A/C Mech II from Area 1), Chris Fuller (Maintenance Worker I from Area 2) and Brandon Ford (Staging Foreperson) for their relentless support and response to assisting GTPD, the Department of Natural Resources and CVS with setting up the testing site at the North Parking Deck. Due to the nature of the current environment and the COVID-19 testing operation itself, these guys worked through, despite the risk and were willing to support this very important cause. They received several maintenance requests for Facilities support at the site because this process had never been done before and no one knew what to expect. Each of these employees went beyond what was expected of them in delivering materials, installing critical systems and supporting outside contractors. I would like to acknowledge their participation and to say thank you.” - Juan Hunt, Area 2 Maintenance Manager
- “Thank you to the Lockshop staff who have been a central location to help distribute items to employees for Facilities, going above and beyond their normal duties, as someone is always there during normal business hours.” - Cheryl Kelley, Asst. fo the VP/Human Resources Representative
- “The materials donated to GT for the different departments to manufacture PPE items for healthcare workers are safe and sound in our warehouse, thanks to a team who answers the bell and exceeds expectations every time we call on them. This will be delivered to the campus departments who need it on what would normally be their day off. There have been a lot of emails, phone calls, and many people outside of the GT community over the last 2 days involved in getting these donated materials here. Tommy Little (Assoc. Dir. Building Services) and the Warehouse team went above and beyond to handle this situation. A special thanks to Brandon Ford (Staging Foreperson) for taking charge so Tommy and I could continue handling other issues. I'm very proud to be able to work with a team like this that has my back, takes pride in what they do every day, and takes on any challenge thrown at them with a positive attitude.” - Ben Mason, Interim AVP, O&M
- “The Environmental Health & Safety Team worked hand in hand with the GT Police Department to gather PPE from buildings across campus. The teams included a small crew of only essential campus workers who pulled together 167,900 pairs of gloves, more than 3,700 surgical and N95 masks, 6,000 shoe covers, and thousands of other items like eye protection, protective coveralls, and cleaning supplies. All from scientific labs whose work is on pause.” “It was definitely a team effort”. - Nazia Zakir, AVP, EH&S
- “Special thanks to Teresa McDonald (Utilities Analyst) for going back to her roots and developing financial training material for our team. Her expertise is helping our team rise with grace to an unexpected challenge.” - Jessica Rose, Assoc. Dir. Analytics & Communication

... In Action



Photos courtesy of Jeff Wiley and Cathy Brim

Cookies & Cupcakes

Facilities staff were treated to thank you cards, cookies and cupcakes from Sara Singer, VP Ritual and Fraternity Appreciation, on behalf of Alpha Chi Omega - Epsilon Phi.



Left to right: Mandale Mitchell, Supervisor, ZONE 1-1st shift, Eddie Richardson/C3, David Wall/C3 and Chalette Mitchell/Supervisor, ZONE 2-1st shift

► STAFF SPOTLIGHT

Promotions & New Faces

ADMINISTRATION

- Helen Castillo - Accountant II.
- Samantha Wells - Procurement Coordinator
- Saketh Balijepalli - Integration Developer

EH&S

- Christine Raddatz - Lab & Chem. Safety Specialist
- Kristy Jennings - Biosafety Officer
- Paul Hysell - Environmental Programs Manager

IT

- Shon Williams, IT Support Professional Senior

D&C

- Leigh Anne Higbee, Interior Designer
- Blake Baklini - Construction Project Manager I

O&M

- Richard Chew - Utilities Engineer II.

BUILDING SERVICES

- Antoinette Robinson, Admin II

BUILDING & EQUIPMENT MAINTENANCE

- Wade Johnston, Carpenter Area 4
- Aidan Taylor, Maintenance Worker I, Area 4
- Scott Hayes, Maintenance Worker I, Area 4
- Gary Candler, Maintenance Worker I, Area 2
- Michael McKenna, AC Mechanic I, Area 2
- Parnell Henry, Carpenter II, Area 2

More Praise...

- "Many thanks to Larry Goodman (Building Coordinator I) and Justin Dawson (Stores Clerk II) in Building Services for coming in to pick up mail at the GT Distribution center for Facilities and The Language Institute." - Cheryl Kelley, Asst. to the VP/Human Resources Representative
- "Fleet Services, I want to personally thank you and your team, especially Marvin "Doug" Briard (Fleet Automotive Mechanical Lead), for always supporting us. If it's a scheduled service on patrol vehicles or just popping in for a quick fix - your staff is always up to the task. Thanks for all you do and keep up the great work, much appreciated!" – Officer Rackley, #93, Georgia Tech Police Department
- "Thanks to all the On-Call Building Maintenance workers who are coming in to handle the emergency calls after hours." - Cheryl Kelley, Asst. to the VP/Human Resources Representative

► NEWS

COVID-19 Support Services

GA Covid Emotional Support Line
866-399-8938

GT Veterans Resource Center
404-385-2067

Georgia Crisis and Access Line
1-800-715-4225

GT Women's Resource Center
404-385-4451

COVID-19 Hotline
844-422-2681

KEPRO Employee Assistance
1-844-243-4440

Heroes Helping Heroes

Many people have asked about how they can help those who remain on campus performing essential work. One way Georgia Tech employees can help is by volunteering with the "Heroes Helping Heroes" Face Covering Initiative which collects and distributes donated cloth face coverings to interested on-campus employees. It's a great way to contribute your time and sewing talents to those who want to wear a face covering. Please visit www.af.gatech.edu/heroes-helping-heroes-cloth-face-covering-initiative.

I'm an employee, how do I get face coverings?

For non-GTRI units: any employees who are working on campus can request donated cloth face coverings through their supervisors, using the same process as requests for personal protective equipment. Supervisors will make appointments by contacting Osasere Idahosa via osasere.idahosa@ehs.gatech.edu to pick up face coverings from EH&S and distribute within their teams as needed.

► NEWS

MARTA Passes

Customers who want to purchase passes for May and beyond should work directly with the transit provider.

www.itsmarta.com

Questions about MARTA passes may be directed to commute@gatech.edu.



GT Essential Employee Credential



THE HOLDER OF THIS CREDENTIAL
IS REQUIRED TO REPORT TO WORK
TO SUPPORT THE OPERATIONS
OF THE GEORGIA INSTITUTE OF TECHNOLOGY.

QUESTIONS SHOULD BE DIRECTED TO GTPD AT:
(404) 894-2500

David C. [Signature]
David C. [Name]
[Title]



Please print (or have this credential available on your phone) when traveling to work on campus. Please ask your supervisor if you need assistance.

Questions Regarding...

OneUSG | Benefits | Sick & Vacation time | ServiceNow Tickets

Call **404-385-5555**, 8 am - 5 pm Mon-Fri or visit: gatech.service-now.com/hr

Your Human Resource contacts in FM are:

Derrick Morse - derrick.morse@ohr.gatech.edu

Cheryl Kelley - cheryl.kelley@facilities.gatech.edu

Chikaya Bolton - chikaya.bolton@facilities.gatech.edu

► AROUND CAMPUS

Student Collaboration

Facilities Management encourages students and faculty alike to use the built environment on campus as a source of data and information for research and educational initiatives. Below is a sampling of the latest requests.

- Jordan Hill, a student in the College of Interactive Computing, was provided with building and utility data to help in creating an AR tool to visualize the carbon footprint data of buildings on campus.
- Vineeth Harish, a student in the Grand Challenges organization, received building facts and utility data to aid in designing a direct air capture device that can lower carbon dioxide levels indoor while providing active feedback from sensors. The goal is to increase productivity levels around the world and find a unique solution to monetizing carbon dioxide.
- Emily Anders, a student member of the Serve-Learn-Sustain organization, Earth and Atmospheric Sciences and City Planning, requested data to help propose the transition to LED lighting for any buildings on campus that were not already updated.
- Student Mark Putman, a member of the Students Organizing for Sustainability: Eco-Warriors Subcommittee received utility data to design a website that compares energy usage data by different residence halls each month. The end goal is to target energy-saving practices for buildings that need it most.
- Chris Sewell, a student in the Technology & Management Program requested information to help build a mobile app to facilitate communication between building managers and occupants, as well as promoting building amenities. The app would allow for buildings to better serve and increase the health and satisfaction of their occupants.

Campus Engagement



Photo by Jeff Wiley

Facilities Management staff often engage and collaborate with the campus community as well as industry partners.

- Tommy Little, (Associate Director of Building Services), was a featured speaker at the SouthEast LINK Executive Summit presenting how Georgia Tech has achieved the 2017 Green Seal Certification, 2018 APPA Award for Effective & Innovative Practices and 2019 ISSA CIMS GB Certified with Honors.
- Emma Brodzik, (Campus Recycling Coordinator), presented at the Students Organizing for Sustainability speakers series. She shared information with students about the campus waste and recycling program.
- Wendy Welker, (Program Coordinator, Building Services),

collaborated with Sarah Matthew and CeCe McMahon, Sustainability Chairs for the HIVE Sustainability Group in the Van Leer IDC by advising them on how to replace all their cleaning chemicals for their makerspace with the standard campus engineered water solutions and microfiber tools. These students went on to share this information with some of their ECE professors.

Strategic Planning Continues

Facilities Management staff have stepped up to participate in the Strategic Planning Initiative. Six working groups have been organized to work on phase two - Goal Setting. More than 250 people representing units from across campus will work together during this phase. We are grateful to the following individuals for their commitment to this important Institute initiative.

Expand Access Working Group

- Casey Charepoo, Associate Director, Utilities and Maintenance
- Bonanza Jones, Heating Ventilation and Air Conditioning Technician

Cultivate Well-Being Working Group

- Wendy Welker, Facilities Operations Coordinator

Lead by Example Working Group

- Co-lead Nazia Zakir (AVP, EHS)
- Emma Brodzik, Campus Recycling Coordinator
- David Brown, Electrician II
- María del Mar Ceballos, BIM Manager
- Steve Place, Horticulturist II
- Jessica Rose, Associate Director of Analytics & Communications
- Steve Sywak, Director of Facilities Information Technology

Please visit strategicplan.gatech.edu to review the narrative, vision, theme, values, and beliefs that will ultimately shape the strategic plan. There, you can also view each working group's complete roster, follow working group progress and activities, and learn more about the process, data collection and analysis methodology, as well as next steps. Questions should be sent to strategicplan@gatech.edu.

The President's Social Media



President Cabrera posted a photo (above) on his Instagram account, (@cabreraangel) - "My colleagues in the College of Engineering wasted no time designing and testing personal protective equipment that can be quickly produced and scaled up. Today some of our corporate friends sent us, with the help of our amazing Facilities Management team, a whole lot of laminated PET plastic that we will turn into face shields for nurses and doctors. We're partnering with other manufacturers to increase production rapidly... #progressandservice"



(Above Photo, back row, l-r: William Brown (Foreman, Materials Mgmt), Tommy Little (Assoc. Dir. Bldg Svcs.) and Brandon Ford (Staging). (Photo left: Tommy in the truck, William helping to load, and Brandon driving the forklift).

President Cabrera (@CabreraAngel) tweeted a photo with the members of the EH&S team, "My appreciation to our EH&S team for all they do to take care of the rest of us and for coordinating donations of PPE from labs and individuals across Georgia Tech to support healthcare workers in the state and beyond."

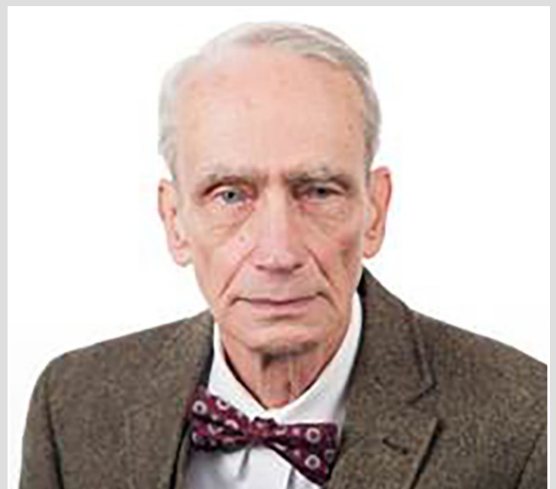


Spring Blooms



In Memoriam

We are saddened to share that Edward (Ed) Pozniak passed on April 7, 2020. Ed began work at Georgia Tech in 1989 and retired as EHS Hazardous Materials Manager on December 31, 2018.



Awards



For the 12th year in a row, Georgia Tech has achieved the Tree Campus USA designation by the Arbor Day Foundation for its commitment to effective urban forest management.

GAPPA Scholarships



Scholarships are available to anyone pursuing development of their professional career in Facilities Management. Full time employees in the Facilities field for at least 12 months at a GAPPA member institution can apply for a scholarship for up to \$3,000 per year for attendance at APPA's Institute for Facilities Management, APPA's Leadership Academy, or for a degree-track course at an accredited educational institution. As well as job-related vocational or technical training, certifications or licenses, or for professional development seminars. Full details can be found on the GAPPA website at gappa.org/scholarships/

►HR CORNER (cont. from page 1)

Make sure that you keep yourself healthy during your time at home and it is important to remain active. Think about participating in something that sparks your motivation and curiosity. Socializing and connecting remotely with loved ones and friends has positive effects on well-being. Options for achieving these connections include - making a phone call, sending text messages or video chats, establishing Microsoft TEAM meetings or BLUEJEANS connections for workgroups and faith-based gatherings. The point is - staying connected keeps us busy and centered. Remember to reach out and ask for help if you need it.

In addition, keep your immune system strong by remaining physically, mentally, and socially in shape. Consume healthy foods and avoid comfort eating. Exercise daily and avoid smoking and the misuse of alcohol or medications. Restrict your consumption of too much stressful news and make sure your news sources are reputable local or national media outlets with trustworthy medical information.

Finally, it remains a privilege and an honor to serve "YOU" as your Human Resource Business Partner. Georgia Tech would not be the impressive environment in which to work, learn, or conduct research without all of you in Facilities Management. Thank you for all that you continue to do and your top-notch level of commitment and professionalism. - Derrick Morse, Human Resource Business Partner

...Special Appreciation to EH&S

"I'd like to give a shout out to my boss, Nazia Zakir, AVP of EHS. From the very beginning of the outbreak, she immediately stepped up to see what PPE, disinfectants, and hand sanitizers were available at EHS that could be shared amongst FM. Then she put in orders for more supplies early on that we are able to use today. Soon afterwards, working with GTPD and Emergency Preparedness, she organized her team into helping gather PPE donations from dozens of ramped-down laboratories for eventual pickup by the Ga. Dept of Public Health. Now, she is currently assisting with the CVS COVID-19 drive thru testing site by providing input during morning safety briefings to the GTPD officers and having her EHS team provide safety inspections during the day to make sure PPE is worn, that workers are social distancing and monitoring environmental conditions for instruments and workers."

"The whole EHS team, including Jerel Harris (General Safety Manager), Bogna Grabicka (Hazardous Materials Manager), and April Kelley (Environmental Programs Manager) and others are helping as much as they can. I am especially amazed by newcomers Alicia Wood-Jones (Lab & Chemical Safety Specialist) and Chrissy Raddatz (Lab & Chemical Safety Specialist), who were immediately thrown into this "new normal" and are accepting the challenge and working very hard to help." - Steve Grimm, Radiation Safety Officer



Nazia Zakir, Ryan Lisk

Dust Collection System @ MRDC Woodshop



The dust collection system for the MRDC Woodshop is nearing completion. This equipment was made possible by donor funds and will provide significant enhanced safety features, including explosion containment, spark detection/extinguishing and internal fire suppression. The project was managed by Jennifer Disotell, (Special Projects Manager) and Tony Gonzalez (Sr. Mechanical Engineer) in collaboration with Cary Ogletree, College of Engineering and Jammie Gaines, Area 1 Manager. Design work provided by Schneider Wright & Associates, with construction by E. Escher, Inc. a Task Order Contractor. The field team took several parts and pieces and created a very useful tool for the College of Engineering!

Library Next Project



Under construction since 2017, the two phase renovation of Crosland Tower and Price Gilbert Memorial Library is nearing completion. The D&C project team of Lindsey Cottingham (Sr. Project Manager), Reagan Donley (Interior Design Architect III), Jerry Young (Landscape Project Manager), Carla Barbour (Sr. Project Manager) and Greg Spiro (Sr. Mechanical Engineer) is excited for the students to enjoy the facility when they come back to campus. These renovations are transforming a dark space originally designed to store books, to a bright and fresh study area. Thanks to the Library Facilities Team, David Tate (Area 4 Mgr), the Area 4 Maintenance Team, and UM for collaborating on this amazing facility.



This year marked the 50th anniversary of Earth Day and in keeping with the social-distancing mandates, the event was virtual. Facilities IT provided technical support and helped with promoting the event through the FM Twitter account (@GT_Facilities). D&C provided a poster featuring the Eco-Commons site and its programmed design elements. Landscape Services contributed a poster about the native Piedmont botanical collection that exists on campus. Building Services reported on the 95% reduction of harsh chemical usage over the last 12 years in the campus cleaning and disinfecting processes. Emma Brodzik, (Campus Recycling Coordinator) served as co-chair of this year's event. Thanks to so many in Facilities for pivoting at the last minute to contribute to a successful event.



Following CDC guidelines, Facilities Management Design & Construction has continued to work on 53 active construction projects during this time of campus low-occupancy.

One of these projects has been the renovation of four lecture halls in the Howey Physics Building. The four lecture halls constitute roughly one-quarter of the Institute's large lecture halls. Phasing of the project ensured that one lecture hall always remained available for instruction. Reserving one lecture hall for acoustical separation meant that only two lecture halls would be renovated during regular semesters.

With the implementation of remote learning, the opportunity to work on all four lecture halls as well as the lobby is now available. While work in lecture halls 3&4 has progressed since December, releasing lecture halls 1&2 earlier than originally scheduled will shorten the overall project renovation time. This will allow more time for instructor training on the new technologies planned for the refurbished halls.
(Article contributed by Nic Palfrey, Construction Project Manager II)



Howey Physics Building renovation

A Visit With Kelly Fox

Kelly Fox, the new Executive Vice President of Administration & Finance visited Facilities Management on Thursday, February 20. Following the precedent set by President Cabrera, Kelly Fox met with nearly all of the departments within Facilities Management. Department heads shared short presentations about current projects and initiatives and introduced members of their staff.

Following her visits around campus, Ms. Fox shared “I am uplifted by the commitment and pride that everyone takes in their work. The amount of work that it takes to maintain our campus infrastructure is truly breathtaking.”

Earlier in the month, Staff Council, which includes several representatives from FM, also met with Ms. Fox sharing their ongoing council initiatives.

Welcoming questions from employees during her visits, Ms. Fox also encourages employees to continue to take advantage of opportunities to meet with her to share celebrations as well as concerns. Weekly A&F Listening sessions are available every Wednesday afternoon from 3-4pm with openings available May 13 - June 24. You can register to attend at af.gatech.edu/af-listening-sessions. Ms. Fox can also be reached at evpaf@gatech.edu.

As 2020 proves to be a rather puzzling time for us all, it's comforting to know that Georgia Tech is in solid hands under the newly combined leadership of President Cabrera and Executive Vice President Kelly Fox.

