

DESIGN DEVELOPMENT DRAWING REVIEW FORM

Date: _____ Re: _____
Project Name: _____ GIT Contract No.: _____
Project Phase.: _____ Reviewed By: _____

Project Information
(on cover sheet and drawing title block)

- Landscape Architect Address/Contact Person (with phone and email.)
- Georgia Tech Contact Name/Address/Contact Person (with phone and email.)
- Date
- Project Name
- Project Number
- Project Location Address
- Drawing List
- Key Map
- Other

Drawing Review Checklist:

Drawing No. _____ Drawing Title: _____ Date: _____
Comment: _____

Drawing No. _____ Drawing Title: _____ Date: _____
Comment: _____

Drawing No. _____ Drawing Title: _____ Date: _____
Comment: _____

Drawing No. _____ Drawing Title: _____ Date: _____
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Drawing No. _____ Drawing Title: _____ Date: _____
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Georgia Institute of Technology - Facilities Administration

Drawing No. _____ Drawing Title: _____ Date: _____
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Drawing No. _____ Drawing Title: _____ Date: _____
Comment: _____

Drawing No. _____ Drawing Title: _____ Date: _____
Comment: _____

Please use additional pages
as necessary.

Submittals:

- | | |
|---|---|
| <input type="checkbox"/> Date Received and including: _____ | <input type="checkbox"/> Date Submitted to GIT _____ |
| <input type="checkbox"/> Drawing Set complete _____ | <input type="checkbox"/> Date Returned to Landscape Architect _____ |
| <input type="checkbox"/> Samples _____ | <input type="checkbox"/> Action Taken _____ |